**BTEC Diploma Health & Social Care**

**BTEC– Unit 3**

**Assignment 3**  **Submission date** Tuesday 25th April 2017

**P3**: **Carry out** a risk assessment in a health or social care setting

 **M2: Assess** the hazards identified in the health or social care setting

 **D1: Make recommendations** in relation to identified hazards to minimise the risks

 to the service user group

**Task:**

**Your supervisor is preparing you to take on more responsibilities at work and wants to be sure that you understand the principles of risk assessment before you do this. You have been asked to review & update the risk assessment form.**

**Following your development of the new risk assessment form you have been asked to risk assess a trip to the park down the road for the older children to collect leaves for a display they are going to make.**

**Remember for all of your BTEC Health & Social Care Coursework**

***Self- check: Tick the boxes when you have checked that have completed each task***

* **Font Style**: Comic Sans
* **Header**: Your name, Group, Unit & assignment number
* **Bold and underline the title it should be in the centre of the page.**
* **Have you completed all the necessary steps?**
* **Proof read and spell check all of your work before submission for assessment.**
* **Save any work to the hard drive on your computer from USB. Email copies of your work to yourself as an attachment.**
* **You will need to save all previously assessed work and hand it back in with any re-drafts of your work.**

***Top Tips:***

***Ensure the report section of your work is referenced using a variety of sources.***

**TASK 1 & 2 are to be completed over the holidays – Both must be completed for the first day back after the holidays.**

**Task 1 *(****to be done over the holidays and ready for Tuesdays lesson – 18th April)*

Design a Risk Assessment Form for Pippins Nursery

**Task 2 – P3** *( you must have carried out this for Tuesday 18th April 2017)*

You are now required to carry out the risk assessment

A*s this is to be undertaken over the holiday, chose a park/ playground near to your home*

On your walk to the park identify the hazards that may occur when walking to the area with a group of children and undertaking the planned activity.

Things you might want to include – weather conditions/forecast for the trip – hot sunny weather, rain, hazards getting to the park eg traffic hazards, busy main road, having to cross a road, width of the footpath hazards in the park eg gates, steps, banks, open water, dog fouling, play equipment.

**Y*ou should on submission of your work include the notes you make during the trip these are your evidence of carrying out the assessment – it doesn’t matter if these are not very neat.***

**Task 3 – M2** *(to be completed during Exam week after Easter)*

On your return to college you need to fully assess the risks and **type up** the information on your risk assessment form.

***Before you start read section 3 pg 113-117 again in Stretch & Whitehouse and pages 63-66 in the Rasheed textbook. You should also read the Ofsted guidelines on Connect.***

You should identify appropriate hazards for each hazard you must:

* State what the hazard is
* The harm that may occur
* How or why the hazard might cause harm.
* Identify who will be at risk and why.
* Calculate the degree of risk
* Identify the controls to reduce the risk

**Fill in the information required on your form.**

**Task 4 – M2,D1 *( see the assessment activity grading tips for M2 & D1 p118)***

*(This is to be completed for Tuesday 25th April 2017*

Write a report for your manager making recommendations for the trip in relation to identified hazards to minimise the risks to the children. (Don’t forget the refer to the OFSTED guidelines in your report)

Clearly identify the reason for the trip.

Identify your staff to child ratio why have you selected this.

**For each of the hazards**

Explain why you considered it a hazard and why this is likely to affect the people you have identified as being at risk. (e.g road traffic – children unable to recognise danger of the hazard, lack of awareness of road safety, unable to assess the speed of traffic.)

Explain your reasons for the controls you have put in place for the hazard. Have you got the score below 10? If not suggest additional measures you may need to put in place to further reduce this risk.

Finally identify when you recommend this risk assessment should be reviewed.