

EARLY YEARS' SETTINGS

Identification of Risk/Hazard – Risk Register

Setting/Centre/Building:	
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REF. NO.	HAZARD TOPIC	CONSEQUENCE	LOCATION/ ACTIVITY	DETAIL	INITIAL RISK LEVEL (HIGH, MEDIUM, LOW)	RISK ASSESSMENT REQUIRED (YES/NO)	DATE OF RISK ASSESSMENT	RISK ASSESSMENT REFERENCE	ADJUSTED RISK LEVEL (HIGH, MEDIUM, LOW)	REVIEW DATE
I.1	Floor conditions, obstacles/spills (causing trips and slips)	Falls on level floor surfaces possibly leading to injury								
I.2										
I.3										
I.4										

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2	Fire	Fire, explosion, burns, smoke inhalation, property damage								
3	Work at heights	Fall of persons or objects, fragile roofs etc.								
4	Obstructions	Striking against, tripping over, blocking emergency escape routes								

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5	Storage/ Stacking	Falling materials, back injuries, falls during retrieval								
6	Indoor environment (temperature , ventilation, humidity, Lighting)	Discomfort and stress from being too hot or cold, symptoms such as dry or itchy eyes & tiredness. Poor lighting can increase the risk of slips & trips on stairs.								
7	Manual Handling	Back injury, musculoskeletal disorders, hernia, other injuries								

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8	Lifting Operations (mechanical)	Falling objects, collapse or overturning of equipment or load								
9	Work with Display Screen Equipment (DSE)	Musculoskeletal disorders, eyestrain or soreness, headaches and blurred vision, fatigue								
10	Repetitive movements or prolonged static postures	Musculoskeletal disorders								

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11	Liquefied gases	Fire, explosion, asphyxiation, burns								
12.1	Hazardous substances - Use, storage, disposal, accidental contact, Inc. Biological agents	Acute and chronic health effects, allergies (sensitisation) e.g. asbestos, chemicals, dust, fume, vapours etc. Infections passed from humans or animals, allergies (sensitisation), blood-borne viruses, Legionella	Cleaners							
12.2			Site Staff							
12.3			General							
12.4			Science							
13	Flammable substances, inc. dusts	Fire & explosion, burns, health effects of smoke inhalation, exposure to hazardous substances and toxic fumes, psychological trauma								

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14	Excessive and prolonged pressures at work (occupational stress)	Anxiety, depression or other mental health problems. Stress- related physical symptoms, behaviour or illnesses								
15	Physical/ Verbal Violence	Injury, anxiety and stress, post traumatic stress disorder								
16	Work with animals	Injuries - bite, sting, crushing, kicking etc. Ill health effects – zoonotic diseases, allergies								

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17	Mechanical hazards from machinery or equipment	Trapping by, impact or contact with moving parts (cutting, friction or abrasion), entanglement in rotating parts, injury from ejection								
18	Driving on Work Business	Road Traffic Accident (RTA), breaching of traffic regulations, driving without authorisation/roadworthy vehicle/adequate insurance.								
19	Transport - workplace and off-site	On site vehicle movements, + road traffic accidents – injuries to driver, passengers or third parties (pedestrians), damage to structures. Fatigue & musculoskeletal disorders from poor driving posture & prolonged driving								

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20	Electrical – portable or fixed equipment, overhead cables, or underground services	Shock/burn/fire/explosion								
21	Gas – fixed supply, boilers, fixed equipment	Burn, explosion, fire, Carbon Monoxide poisoning.								
22	Large crowds, eg at events	Crushing, persons trapped in the event of emergency, heat exhaustion, fire								

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23	Handling food	Food poisoning, cross contamination, allergies								
24	Educational and Outdoor visits	Various depending on activity and location.								
25	Site or home visits	Various depending on activity, location and client								

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26	Unsafe structures (e.g. playground equipment, buildings, trees)	Various hazards – depending on structure in question								
27	Site hazards	Various hazards – related to structures/environment on site								
28	Contractors	Injuries and ill health to employees caused by contractor's work or to contractors' employees due to work in host premises. Injuries to third parties								

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29	Work out-of-hours / remote or lone working	Various depending on work, including inability to summon help in an emergency, possibly increased vulnerability to assault								
30	Work/Play outdoors	Sunburn, skin cancer, hypothermia, heat stroke, bites and stings, contact with poisonous plants, tetanus from soil, road traffic accidents, lightning								
31	Confined spaces	Asphyxiation, explosion, poisoning								

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32	Work over or near water	Drowning, hypothermia, leptospirosis								
33	Pressure/ vacuum & stored energy	Release of energy – explosion/implosion, flying/falling materials								
34	Noise	Hearing loss, tinnitus, inability to hear fire alarm etc.								
35	Vibration	Hand-Arm Vibration Syndrome, whole body effects								

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36	Ionising and Non ionising radiation (inc. lasers)	Burns, possibly other health effects (not proven) e.g. mobile phones. Laser beam hazards - burns, tissue damage, eye damage. Non- beam hazards e.g. electricity, hazardous substances, fire								
37	First Aid	Provision of suitable first aid facilities and personnel legal required.								
38	Sharps, blood and body fluids	Spread of blood borne viruses, management of people with blood borne viruses. Management of other infectious diseases.								

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39	Medicines Management	Management of medicines for students. Incorrect medication/dosage given.								
40	New and expectant mothers	Miscarriage, work-related illness, birth defects, lack of facilities for expectant/new mothers								
41	Young Persons at work (under 18 years old)	Accidents/injuries, ill-health caused by lack of experience/knowledge/ competence.								

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NB: This list is not designed to be exhaustive; there may be other hazards in the Academy not listed here and other types of risk associated with these hazards.