**Health Safety & Security in Health & Social Care.**

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**Unit 3 – Work Placement Booklet**

*To be completed by 16th December 2015*

**Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**The evidence produced in this booklet is designed to inform a person with no experience about Health Safety and Security in a Health & Social Care Setting.**

Criteria to be met:

**P2: Outline how legislation, policies and procedures relating to health, safety and security influence health and social care practice.**

**M1: Describe how health and safety legislation, policies and procedures promote the safety of individuals in a health or social care setting.**

Complete the table below

|  |  |
| --- | --- |
| Term | Definition |
| Legislation |  |
| Regulation |  |
| Guideline |  |
| Policies |  |
| Procedures |  |

For P2 you need to **outline** how each piece of legislation influences the setting

**Identify** and **outline** the policies and procedures within the setting that relate to

health safety & security and outline how these influence practice within the

setting.

**1. The Health and Safety at Work Act 1974**

What are the general objectives of this act?

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**2. Management of Health and Safety at Work Regulations 1999.**

Outline how these regulations influence practice in the setting? ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………. ……………………………………………………………………………………………………………………………………………………….. ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………......................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................................

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**3. Food Safety Act 1990 & Food Safety (General Food Hygiene) Regulations 1995**

Outline the influence of these regulations on the setting.

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**4. Manual Handling Operations Regulations 1992**

Outline the influence of these regulations on the setting.

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**5. Reporting Of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 1995**

Outline the influence of these regulations on the setting.

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**6. Data Protection Act 1998**

Outline the influence of this Act on the setting.

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**7. Control of Substances Hazardous to Health (COSHH) 2002**

Outline the influence of this regulation on the setting.

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**Use this page to outline any other legislation or regulations that have an influence upon the setting you are working in.**

For example those relating to Safeguarding clients within the setting. E.g. Schools & nursery settings -The Statutory Safeguarding & Welfare guidance in the Early Years Foundation (2012)

Care settings – Protection of Vulnerable Adults

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Identify any policies and procedures relating to Health Safety & Security in the table below and identify which legislation or regulation it links to. *(In some cases there may be several pieces of legislation combined within one policy)*

|  |  |
| --- | --- |
| **Policy within the setting** | **Legislation this policy links to** |
|  |  |

Policy 1 -………………………………………………………………………………………………………………………………..

Outline the key points of this policy and how it influences practice in the setting.

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Policy 2 -………………………………………………………………………………………………………………………………..

Outline the key points of this policy and how it influences practice in the setting.

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Policy 3 -………………………………………………………………………………………………………………………………..

Outline the key points of this policy and how it influences practice in the setting.

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Policy 4 -………………………………………………………………………………………………………………………………..

Outline the key points of this policy and how it influences practice in the setting.

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Policy 5 -………………………………………………………………………………………………………………………………..

Outline the key points of this policy and how it influences practice in the setting.

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Policy 6 -………………………………………………………………………………………………………………………………..

Outline the key points of this policy and how it influences practice in the setting.

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Policy 7 -………………………………………………………………………………………………………………………………..

Outline the key points of this policy and how it influences practice in the setting.

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Policy 8. -………………………………………………………………………………………………………………………………..

Outline the key points of this policy and how it influences practice in the setting.

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For M1 you need to produce a short report describing hoe Health, Safety and Security legislation, policies and procedures promote the safety of all individuals in a health or social care setting.

This report should be word processed and submitted with your booklet by the given deadline.

**Ensure your work is referenced and that you include a bibliography. Remember to research thoroughly and use the sources available on Connect.**